



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹید

Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

November 18, 2025

Office Order No.:171-2025

For the greater interest of the Company, the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to
01	Ms. Afroza Bente Shaker (2954), Senior Officer	Cash Section, Toitong Bazar Org, Office(0600), Cox's Bazar Zone-03 (Pekua)	Cash Section, Chakaria FPR Office(0042)-Cox's Bazar Zone-03 (Pekua)
02	Ms. Yeasmin Akter (3350), Officer	IT Dept., Pekua Full Service Center, Cox's Bazar Zone-03	Cash Section, Toitong Bazar Org, Office(0600), Cox's Bazar Zone-03 (Pekua)

Ms. Afroza Bente Shaker and Ms. Yeasmin Akter shall handover the overall charges to Mr. Muhammed Minhaz Uddin (1422), Assistant Manage, Pekua Full Service Center, Cox's Bazar Zone-03

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 23-11-2025 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Yeasmin Akter will be entitled to Cash allowance@ Tk.750/-(Seven Hundred Fifty) per month after execution of a surety bond of Tk.5,00,000/-(Five lac).


Mahmudur Rahman Talukder

Executive Vice President
HR & ADMIN Department

- Copy forwarded to: Above 02 (Two) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director.
3. The AMD & Head of IT
4. The AMD & Chief Financial Officer.
5. Mr. Muhammed Minhaz Uddin (1422), Assistant Manage, Pekua Full Service Center
6. Office Order file
7. Personal file
1. The AMD (Dev.) & Incharge, Cox,s Bazar Zone.
2. The EVP (PRT) & Incharge, Cox's Bazar Zone-03
3. The Incharge, Chakaria FPR Office.
4. The Incharge, Toitong Bazar Org, Office

আর্থিক নিরাপত্তার সেতুবন্ধন